



REPORT OF:	HEAD OF CORPORATE POLICY, PERFORMANCE & PARKING
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TO:	OVERVIEW AND SCRUTINY COMMITTEE
DATE:	7 SEPTEMBER 2017

WARD (S) AFFECTED:	All
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SUBJECT:	BUDGET SCRUTINY REVIEW PANEL
RECOMMENDATIONS: 1. To agree the membership of the Budget Scrutiny Review Panel and timetable for the preparation of the Budget for 2018/19 as set out in the report; 2. To agree the scope of the Budget Scrutiny Review Panel work during 2017/18.	
SUMMARY To consider the membership, timetable and scope of the Budget Scrutiny Review Panel during 2017/18.	

BACKGROUND

1. The Executive on 23 March 2017 supported the Committee's request for the Budget Scrutiny Review Panel to be re-established for 2017/18 and included in its work programme. This was subsequently approved by Council on 13 April 2017.
2. The Committee is therefore requested to agree activity for the Panel for the year 2017/18. This will focus on consideration of the provisional budget for 2018/19.

MEMBERSHIP

3. The Budget Scrutiny Review Panel is a 7 Member panel. The political proportionality requirements do not apply to scrutiny panels. However, the Committee has always sought to apply the principles but this year the Residents Association have agreed to reduce their membership from 2 to 1 to allow a Liberal Democrat councillor to sit on the Budget Scrutiny Panel. Therefore this year's membership is as follows:

Conservative	4	Liberal Democrats	1
Residents Association	1		
Green	1		

4. Meetings of the Panel are open to any Councillor to attend.

5. The Committee is asked to consider the nominations for Membership of the Panel, and the following have been received:
- Conservative Party: Councillors Michael Blacker, Richard Coad, James King, and John Stephenson.
6. Residents Association: Councillors Nick Harrison (Chair).
Green Party: Councillor Jonathan Essex.
Liberal Democrats: Councillor Anna Tarrant.
7. The Committee is requested to approve the above nominations.

TIMETABLE

8. The indicative timetable for the construction of the Budget for 2018/19 is as follows:

Event	Date
Executive approve a draft budget proposal for formal consultation.	9 November 2017
Budget Scrutiny Review Panel: To consider and review draft budget proposal.	23 November 2017
Overview and Scrutiny Committee comment to the Executive on the draft budget.	7 December 2017
Executive to consider report from the Overview and Scrutiny Committee on the Budget for 2018/19	5 January 2017
Executive approve a Proposed Budget for 2017/18, taking account of the Overview and Scrutiny Committee recommendations and make the Council Tax recommendation to the Council.	11 January 2018
Full Council consider the Council Tax for 2017/18.	8 February 2018

ROLE OF THE OVERVIEW AND SCRUTINY COMMITTEE

9. The Panel's activity will therefore focus on considering and responding to the draft budget proposals for the municipal year 2018/19 published by the Executive.
10. The Overview and Scrutiny Committee will consider the report of the Budget Scrutiny Review Panel at its meeting on 7 December and make any comments on the draft budget for 2018/19, for consideration by the Executive in line with the Council's Policy Framework and Budget Procedure Rules.

Background Papers:

- Overview and Scrutiny Committee Work Programme 2017/18